

BNG Camp Policies

1. Registration & Payment

To apply for BNG's Camps, you must complete the online form. Any questions regarding the application form should be directed to education@bng.bm.

Payment is made online at the time of registration. Full payment is required to secure a placement in the programme.

2. What if I need to change my enrolled child's session?

We understand if you need to make changes to your child's enrollment. Most changes in date can be accommodated until 14 days prior to the start of the programme, provided that there is still space in the session that you would like. Some sessions fill up quickly, so we encourage you to make your plans as early as possible.

3. Cancellation/ Refund Policy:

50% of camp fees will be refunded in the event of cancellation. Programme fees will not be refunded or pro-rated for any missed days due to illness, or unforeseen withdrawal

4. Absence, Illness, or Leaving Programme Early

If your child is sick, will be absent, or needs to leave the programme early, please inform the instructors well in advance in writing or by email at education@bng.bm. Students without a parental note will not be dismissed from the programme early without consent.

Students who are enrolled in BNG programmes that have been offered through scholarships or subsidized placements must commit themselves to completing the programme successfully.

In case of absence, students must provide an appropriate letter, doctor's note or phone call from their parent/ guardian. Please note, non-emergency/non-health related reasons will not be deemed appropriate for a student's absence. If any student misses more than two classes without an appropriate reason, they will be dismissed from the programme.

5. Dismissal at 3:00PM

After 3:00pm, students will be dismissed from the BNG. They must be collected by 3:15 at the latest as there is no after-camp care available at this time. Please ensure that your child has organized transportation. If students need to leave camp early for another engagement, please call and notify the gallery or e-mail education@bng.bm.

BNG reserves the right to charge a \$20 fee for late pick ups.

The BNG will not release any students without parent/guardian consent.

6. Contacting Instructors and Supervisors

To contact camp supervisors during the day, please contact the BNG at (441) 295-9428. Cellphone numbers for camp instructors and supervisors will not be given without consent.

7. Disruption & Dismissal

Any disruptive behaviour on your child's part will be discussed with parents/guardians. If this behavior continues, the child will be released from the programme without refund.

8. Technology

Only technology provided by the BNG will be allowed during camp. Any outside technology will be confiscated by BNG staff and returned to the student at the end of the day. Cell phones may be kept on the student's person in case of emergency, but excessive use of cell phones will result in them being confiscated by BNG staff and returned to the student at the end of the day.

9. Lunch/Snacks

Please pack lunch and extra snacks and water for your child. Students will not be allowed to purchase lunch elsewhere. The BNG is not responsible for any cash carried by students.

Please pack plenty of water/drinks.

Students will not be allowed to share food under Covid-19 guidelines.

10. SunSmart Programme

The BNG Education Department is accredited by the SunSmart programme. Please apply sunscreen prior to arriving at the BNG and pack extra. Please also pack a hat and sunglasses.

11. Uniform & Footwear

Your child will be given a BNG shirt and cap, which should be worn every class session. The shirt should not be cut or manipulated in any way during the programme. Extra T-shirts can be purchased for \$20.00 each.

Students must arrive for class properly attired. Students who are not properly dressed - micro shorts, mini skirts or heels - will not be allowed to participate in camp. Sneakers or comfortable walking shoes are required. Flip flops and beach sandals are not acceptable. Please also ensure students have their raincoats for rainy days.

12. Portfolio orders

All students will receive a portfolio of their works. Portfolios will take 3-4 weeks to process. All portfolios will be WeTransferred via email.

13. Photographic Consent

Please note that all created photographs by students will be used only for Bermuda National Gallery purposes. Your child may be filmed and/or photographed over the duration of the programme. Bermuda National Gallery will also be using student work for promotional and fundraising purposes.

If you have any questions, please contact BNG Education Officer Rehana Packwood at education@bng.bm.